

Engagement Letter for Mentoring Program

Date: [Insert Date]

Dear [Mentor/Mentee Name],

We are excited to welcome you to our upcoming Mentoring Program, designed to foster professional development and personal growth. This program pairs experienced professionals with individuals seeking guidance and support in their career journeys.

Your participation is crucial to the success of this initiative, and we are looking forward to the knowledge and experience you will bring. Over the course of the program, we encourage open communication and collaboration to ensure a meaningful mentoring relationship.

Please mark your calendar for the program kickoff meeting on [Insert Date & Time]. A detailed agenda and additional information about the mentoring pairs will be shared shortly.

If you have any questions or require further information, feel free to reach out to us at [Contact Information].

Thank you for your commitment to this program. We are eager to see the positive impact it will have on both mentors and mentees.

Best regards,

[Your Name]

[Your Position]

[Organization Name]