

# Job Application Receipt

Date: [Date]

Dear [Applicant's Name],

Thank you for your application for the position of [Job Title] at [Company Name]. This letter serves as a confirmation that we have received your application.

We appreciate the time and effort you put into your application. Our hiring team will review your qualifications and experience carefully. Should your profile match our needs, we will contact you for further discussion.

If you have any questions, please feel free to reach out to us at [Contact Information].

Thank you again for your interest in joining [Company Name]. We wish you all the best in your job search.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Contact Information]