

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested in the interview process.

After careful consideration, we regret to inform you that we have decided to move forward with another candidate who we believe is a better fit for our team at this time.

We appreciate your skills and qualifications and encourage you to apply for future openings that match your experience.

We wish you all the best in your job search and professional future.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]