

# Start Date Assurance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to confirm my acceptance of the position of [Job Title] at [Company Name] and to assure you of my start date on [Start Date]. I am excited about joining your team and contributing to the success of the company.

Please let me know if there are any documents or further information required from my side prior to my start date.

Thank you for this opportunity. I look forward to starting my journey at [Company Name].

Sincerely,

[Your Name]