

Employment Start Date Acknowledgment

Dear [Employee's Name],

We are pleased to confirm your employment with [Company Name]. This letter serves as an acknowledgment of your agreed start date.

Your official start date will be [Start Date]. Please report to [Location/Office] at [Time].

Please feel free to reach out if you have any questions or require further information.

We look forward to welcoming you to our team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]