

Welcome to the Team!

Dear [Hiring Manager's Name],

We are excited to welcome you to [Company Name] as our new Hiring Manager! Your experience and skills in [relevant experience or skill] will undoubtedly be a tremendous asset to our team.

Your dedication to [specific value or goal] perfectly aligns with our mission, and we look forward to your innovative ideas and leadership.

Please feel free to reach out to me at [Your Email] or [Your Phone Number], should you have any questions as you transition into your new role.

Once again, welcome aboard! We're delighted to have you with us.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]