

# Last Stage Interview Alert

Dear [Candidate's Name],

We are pleased to inform you that you have successfully progressed to the final stage of our interview process for the [Job Title] position at [Company Name].

Your final interview is scheduled for [Date] at [Time]. It will be conducted [in-person/virtually] with [Interviewer's Name/Title].

Please confirm your availability for this time, and let us know if you have any questions or need further assistance.

Best regards,

[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]