

Subject: Last Chance Interview Reminder

Dear [Candidate's Name],

This is a friendly reminder for your upcoming last chance interview for the [Job Title] position at [Company Name]. We appreciate your interest in the role and look forward to discussing your application further.

Date: [Date]

Time: [Time]

Location: [Address or specify if it's a virtual interview]

Please be prepared to discuss your qualifications and any questions you may have. This is a crucial opportunity for you to demonstrate why you would be a great fit for our team.

If you have any questions or if you need to reschedule, feel free to reach out.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]