

Candidate Availability Follow-Up

Dear [Candidate's Name],

I hope this message finds you well. I wanted to follow up regarding our recent conversation about your application for the [Job Title] position at [Company Name]. We are excited about your candidacy and would like to know your current availability for the next steps in the hiring process.

Please let us know your available dates and times for an interview, and we will do our best to accommodate your schedule. We appreciate your interest in joining our team and look forward to hearing from you soon.

Thank you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Your Contact Information]