

Project-Based Assignment Offer

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to offer you a project-based assignment as a Data Analyst at [Company Name]. Your experience and skills align perfectly with the objectives of our upcoming project, [Project Name].

Below are the details of your assignment:

- **Project Duration:** [Start Date] to [End Date]
- **Project Description:** [Brief Description of the Project]
- **Compensation:** [Compensation Details]
- **Reporting To:** [Supervisor's Name and Position]

Please confirm your acceptance of this offer by [Acceptance Deadline]. We are excited about the possibility of you joining our team and contributing to the success of our project.

Best Regards,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]