

Dear [Applicant's Name],

Thank you for applying for the [Job Title] position at [Company Name]. We appreciate the time and effort you invested in your application and interview process.

After careful consideration, we regret to inform you that we have chosen to proceed with another candidate. This decision was challenging due to the high quality of applicants we received.

We genuinely value your interest in joining our team. While we are unable to offer you a position at this time, we encourage you to apply for future openings that match your skills and experience.

If you would like more detailed feedback on your application or interview, please feel free to reach out. We wish you the best in your job search and future career endeavors.

Thank you once again for your interest in [Company Name].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]