

# Job Offer Terms Confirmation

Dear [Candidate's Name],

We are pleased to confirm the terms of your job offer for the position of [Job Title] at [Company Name]. Below are the details we discussed:

- **Start Date:** [Start Date]
- **Salary:** [Salary Amount] per [hour/year]
- **Benefits:** [Brief Description of Benefits]
- **Working Hours:** [Working Hours]
- **Location:** [Work Location]

Please review these terms and confirm your acceptance by [Confirmation Deadline]. If you have any questions, feel free to reach out.

We look forward to welcoming you to the team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]