

# Job Offer Responsibilities Clarification

Dear [Candidate's Name],

We are pleased to extend an offer for the position of [Job Title] at [Company Name]. As part of this offer, we would like to clarify the primary responsibilities associated with this role:

- Responsibility 1: [Description of responsibility]
- Responsibility 2: [Description of responsibility]
- Responsibility 3: [Description of responsibility]
- Responsibility 4: [Description of responsibility]
- Responsibility 5: [Description of responsibility]

Please feel free to reach out if you have any questions or require further clarification regarding these responsibilities.

We are excited about the prospect of you joining our team and look forward to your response.

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]