

Freelance Engagement Contract Offer

Date: [Insert Date]

[Freelancer's Name]

[Freelancer's Address]

[City, State, Zip Code]

Dear [Freelancer's Name],

We are pleased to offer you a freelance engagement with [Your Company's Name] for the position of [Position Title]. We believe that your skills and experience will be a valuable addition to our team.

Engagement Details:

- **Start Date:** [Start Date]
- **Duration:** [Duration]
- **Compensation:** [Compensation Details]
- **Responsibilities:** [Outline Responsibilities]
- **Reporting To:** [Supervisor's Name and Title]

This engagement is contingent upon the completion of [any necessary documentation or conditions]. Please confirm your acceptance of this offer by signing and returning this letter by [Acceptance Deadline].

We look forward to your positive response and are excited about the prospect of working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company's Name]

[Your Company's Address]

[Your Company's Phone Number]

[Your Company's Email]

Acceptance:

I, [Freelancer's Name], accept the terms outlined in this freelance engagement contract offer.

Signature

Date: _____