Second Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for a second interview for the Customer Service role at [Company Name].

Your first interview demonstrated your suitability for the position, and we are excited to learn more about your skills and experiences.

The details of your second interview are as follows:

Date: [Date] Time: [Time]

• Location: [Company Address or Virtual Link]

Please confirm your availability for this interview by replying to this email.

We look forward to speaking with you again.

Best regards,

[Your Name] [Your Job Title] [Company Name]