

Counter-Offer Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your recent proposal regarding [briefly describe the proposal]. I appreciate the time and effort your team has invested in this matter.

After careful consideration, I would like to present a counter-offer regarding the terms and conditions outlined in your proposal. Below are the proposed adjustments:

- Original Term: [Original Term] - Proposed Term: [Proposed Term]
- Original Condition: [Original Condition] - Proposed Condition: [Proposed Condition]
- Original Rate: [Original Rate] - Proposed Rate: [Proposed Rate]

I believe that these modifications would create a more balanced agreement that meets the interests of both parties. I am open to discussing these adjustments further and look forward to your feedback.

Thank you for your understanding. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]