

# Candidate Skill Evaluation

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Skill Evaluation of [Candidate Name]

Dear [Recipient Name],

I am writing to provide an evaluation of [Candidate Name] regarding their skills and competencies as part of the application process for the [Position Title] role.

## Skills Assessment:

- **Technical Skills:** [Description of technical skills and performance]
- **Communication Skills:** [Description of communication skills]
- **Teamwork:** [Description of teamwork capabilities]
- **Problem-Solving:** [Description of problem-solving abilities]
- **Adaptability:** [Description of adaptability to change]

Overall, I believe [Candidate Name] has the potential to excel in the [Position Title] role based on the skills evaluated. Please feel free to reach out if you require any further information.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]