

Job Offer Confirmation

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to confirm your acceptance of the remote work position of [Job Title] at [Company Name]. Your start date will be [Start Date]. We are excited to have you as part of our team and look forward to working together.

As discussed, your salary will be [Salary] per [hour/month/year], and you will be eligible for [list any benefits, options for remote work, etc.]. Please ensure you have the necessary equipment and software to perform your duties remotely.

Please reply to this email to confirm your acceptance of this job offer. Should you have any questions, feel free to reach out.

Welcome aboard!

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]