

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time and effort you put into your application and interview.

After careful consideration, we regret to inform you that we will not be moving forward with your application. While we were impressed with your background, we have determined that your qualifications do not meet the requirements for this particular role.

We encourage you to apply for future openings that align more closely with your skills and experience. Thank you once again for your interest in [Company Name].

Wishing you the best in your job search.

Sincerely,  
[Your Name]  
[Your Job Title]  
[Company Name]