

Candidate Evaluation Request

Date: [Insert Date]

To: [Evaluator's Name]

Position: [Evaluator's Position]

[Company/Organization Name]

Dear [Evaluator's Name],

I hope this message finds you well. I am reaching out to request your evaluation of [Candidate's Name], who has applied for the [Job Title] position at [Company/Organization Name]. Your insights would be invaluable to our selection process.

Please refer to the attached resume and any relevant materials to assist in your evaluation. We would appreciate your assessment of the candidate's skills, experience, and suitability for the role by [Deadline Date].

Thank you for your time and assistance. Please feel free to reach out if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]