

Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that you have been shortlisted for an interview for the [Job Title] position at [Company Name].

Interview Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location or Virtual Link]

Please confirm your availability for this interview by replying to this email. If you have any questions or need to reschedule, feel free to reach out.

We look forward to speaking with you soon!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]