

Account Dormancy Notification

Dear [Account Holder's Name],

We hope this message finds you well. We are writing to inform you that your account with us, account number [Account Number], has been classified as dormant due to inactivity for the past [period of inactivity].

If you believe this classification is in error or if you would like to reactivate your account, please contact us at [Contact Information] or visit your nearest branch.

To avoid future dormancy, we encourage you to log in to your account or perform a transaction within the next [time frame].

Thank you for your attention to this matter.

Sincerely,

[Your Bank Name]

[Your Bank Address]

[Contact Information]