

# Account Activity Status Notice

Date: [Insert Date]

Dear [Account Holder's Name],

We are writing to inform you about the current status of your account with us. Our records indicate the following activity:

- Account Number: [Insert Account Number]
- Recent Activity: [Insert Recent Activity Details]
- Status: [Active/Inactive/Suspended]

If you have any questions or need further assistance, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]