

Consultancy Partnership Development Agreement

Date: [Insert Date]

To: [Consultant's Name]

[Consultant's Address]

From: [Your Name]

[Your Organization's Name]

[Your Organization's Address]

Subject: Agreement for Consultancy Partnership Development

Dear [Consultant's Name],

We are pleased to confirm our intention to enter into a consultancy partnership for the development of [specific project or area of work] as discussed in our recent meetings. This letter outlines the key terms of our agreement:

1. Scope of Work

[Briefly describe the scope of work and objectives of the consultancy.]

2. Duration

The consultancy will commence on [start date] and will conclude on [end date].

3. Compensation

You will be compensated [specify payment terms, e.g., hourly rate, fixed fee] for your services.

4. Confidentiality

Both parties agree to maintain confidentiality regarding all information exchanged during the course of this partnership.

5. Termination

This agreement may be terminated by either party with [number] days written notice.

We look forward to a productive collaboration and are excited about the potential outcomes of our partnership. Please sign below to indicate your acceptance of the terms outlined above.

Best Regards,

[Your Name]

[Your Position]

[Your Organization's Name]

Acceptance

[Consultant's Name]

Date: _____