

Vendor Performance Feedback Request

Dear [Vendor's Name],

We hope this message finds you well. As part of our ongoing commitment to maintaining high standards and improving our partnership, we would like to request your feedback regarding our recent collaboration.

Please take a moment to provide your insights on the following areas:

- Quality of Products/Services
- Timeliness of Deliveries
- Communication and Responsiveness
- Overall Satisfaction

Your feedback is invaluable to us, and it will help us enhance our mutual business practices.

We appreciate your attention to this matter and look forward to your response.

Thank you for your continued partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]