

Software Consultancy Agreement

Date: [Insert Date]

From:

[Consultant's Name]

[Consultant's Address]

[City, State, Zip Code]

To:

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Subject: Software Consultancy Agreement

Dear [Client's Name],

This letter serves as a formal agreement between [Consultant's Name], hereafter referred to as "Consultant," and [Client's Name], hereafter referred to as "Client," regarding the software consultancy project described below.

Scope of Work:

[Describe the specific tasks, deliverables, and project requirements]

Timeline:

[Specify the project timeline, milestones, and deadlines]

Payment Terms:

[Detail the payment structure, rates, and invoicing terms]

Confidentiality:

Both parties agree to keep all information related to this project confidential.

Termination:

This agreement may be terminated by either party with a written notice of [number of days] days.

Please sign below to confirm your acceptance of this agreement.

Sincerely,

[Consultant's Name]

[Client's Name]

Date: _____

[Consultant's Name]

Date: _____