

Dear [Client's Name],

We hope this message finds you well. We are following up regarding the proposal we submitted on [Date of Proposal Submission] for [Project/Service Name]. We are eager to hear your thoughts and any feedback you may have.

Understanding your schedule is busy, we would appreciate any update you could provide regarding the decision timeline. If there are any additional questions or if further information is needed, please do not hesitate to reach out.

Thank you for considering our proposal. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]