

Letter of Consultancy Partnership Extension

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that we would like to extend our consultancy partnership that began on [start date]. We have greatly valued the collaboration and the progress we have achieved together.

We propose to extend our partnership for an additional [duration] under the same terms and conditions as outlined in our original agreement. The renewed partnership will provide us with the opportunity to further enhance our objectives and strengthen our cooperation.

Please let us know if you agree to the terms of the extension, and do not hesitate to reach out if you have any questions or need further clarifications.

Thank you for your continued partnership and support.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]