

# Consultancy Engagement Extension Confirmation

Date: [Insert Date]

[Consultant's Name]  
[Consultant's Address]  
[City, State, Zip Code]

Dear [Consultant's Name],

We are pleased to confirm the extension of your consultancy engagement with [Company Name]. This extension will be effective from [Effective Date] to [New End Date].

We appreciate your valuable contributions and expertise during this period and look forward to your continued support.

Please sign and return a copy of this letter to indicate your acceptance of the extension.

Thank you.

Sincerely,

[Your Name]  
[Your Position]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Email]  
[Phone Number]

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Signature of Consultant