

# Partnership Terms Ratification Letter

Date: [Insert Date]

[Partner 1 Name]  
[Partner 1 Address]  
[City, State, Zip Code]

[Partner 2 Name]  
[Partner 2 Address]  
[City, State, Zip Code]

## Subject: Ratification of Partnership Terms

Dear [Partner 1/Partner 2 Name],

We are pleased to confirm the terms of our partnership as discussed on [insert date of discussion]. This letter serves to formalize our agreement and ratify the terms set forth in our previous meetings.

### Partnership Terms:

- Partnership Name: [Insert Name]
- Purpose of Partnership: [Insert Purpose]
- Duration of Partnership: [Insert Duration]
- Profit and Loss Sharing: [Insert Terms]
- Responsibilities of Each Partner: [Insert Responsibilities]

We request both parties to sign below as a confirmation of your agreement to these terms.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]

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[Partner 1 Name]  
Date: \_\_\_\_\_

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[Partner 2 Name]  
Date: \_\_\_\_\_