

Pension Fund Withdrawal Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Pension Fund Administrator's Name]
[Pension Fund Name]
[Pension Fund Address]
[City, State, Zip Code]

Dear [Pension Fund Administrator's Name],

I am writing to formally request the withdrawal of my pension fund, as I have reached retirement age. My account details are as follows:

- Account Number: [Your Account Number]
- Member ID: [Your Member ID]
- Date of Birth: [Your DOB]

Please process my request for withdrawal and inform me of the next steps required. I have attached the necessary documents to facilitate this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]