

# Pension Fund Withdrawal Request for Property Purchase

**Your Name:** [Your Name]

**Your Address:** [Your Address]

**Your City, State, Zip Code:** [City, State, Zip Code]

**Your Email:** [Your Email]

**Your Phone Number:** [Your Phone Number]

**Date:** [Date]

**To:**

[Pension Fund Name]

[Pension Fund Address]

[City, State, Zip Code]

Dear [Pension Fund Manager's Name],

I am writing to formally request a withdrawal from my pension fund, account number [Your Account Number], for the purpose of purchasing a property. I understand that there are specific guidelines and requirements set forth by the pension fund, and I am prepared to comply with all necessary procedures.

The funds will be used for the purchase of a property located at [Property Address], which I have chosen as my primary residence. I have enclosed relevant documents, including a copy of the purchase agreement and any other required documentation.

Please let me know if there are any additional forms I need to complete or if you require further information to process my request. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]