

Consultancy Retainer Agreement

Date: [Insert Date]

Client: [Client's Name]

Address: [Client's Address]

Consultant: [Consultant's Name]

Address: [Consultant's Address]

1. Agreement Overview

This Retainer Agreement ("Agreement") is made and entered into by and between [Client's Name] and [Consultant's Name] for consultancy services regarding project management.

2. Services Provided

The Consultant agrees to provide the following services:
[List services here]

3. Term of Agreement

This Agreement shall commence on [Start Date] and continue until [End Date], unless terminated earlier in accordance with the terms of this Agreement.

4. Fees and Payment

The Client agrees to pay the Consultant a retainer fee of [Amount] per month. Payments are due by the [Payment Date] of each month.

5. Termination

Either party may terminate this Agreement with [Number] days written notice to the other party.

6. Confidentiality

Both parties agree to keep confidential information private and not disclose it to any third party without prior written consent.

7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [State/Country].

IN WITNESS WHEREOF, the parties hereto have executed this Consultancy Retainer Agreement as of the day and year first above written.

[Client's Name]

Client

[Consultant's Name]

Consultant