

# Consultancy Retainer Agreement

Date: [Insert Date]

Client: [Client Name]

Address: [Client Address]

Dear [Client Name],

This Consultancy Retainer Agreement ("Agreement") is between [Consultant Name] ("Consultant") and [Client Name] ("Client") as of the effective date stated above.

## 1. Scope of Services

The Consultant agrees to provide financial advisory services including but not limited to: [list specific services].

## 2. Retainer Fee

The Client agrees to pay the Consultant a monthly retainer fee of [amount] payable on the first day of each month.

## 3. Term

This Agreement shall commence on [start date] and shall continue until terminated by either party with [number of days] written notice.

## 4. Confidentiality

Both parties agree to keep all information shared during the term of this Agreement confidential.

## 5. Governing Law

This Agreement shall be governed by the laws of [State/Country].

Thank you for the opportunity to work together. Please sign below to indicate your acceptance of the terms of this Agreement.

Sincerely,

[Consultant Name]

[Consultant Signature]

Accepted by:

[Client Name]

[Client Signature]