

Consultancy Retainer Agreement

Date: [Insert Date]

[Consultant's Name]
[Consultant's Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Client's Name]
[Client's Address]
[City, State, Zip]

Subject: Consultancy Retainer Agreement for Environmental Consulting Services

Dear [Client's Name],

This letter serves as a retainer agreement between [Consultant's Name] (the "Consultant") and [Client's Name] (the "Client") for the provision of environmental consulting services.

1. Services Provided

The Consultant agrees to provide the following services to the Client:
[List Services Here]

2. Retainer Fee

The Client agrees to pay the Consultant a retainer fee of [Amount] per [Month/Quarter/Year].

3. Term of Agreement

This agreement shall commence on [Start Date] and continue until [End Date], unless terminated earlier by either party.

4. Confidentiality

Both parties agree to maintain the confidentiality of any proprietary information shared during the term of this agreement.

5. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [State].

Please signify your acceptance of this agreement by signing below.

Sincerely,
[Consultant's Name]
[Title]

Accepted and Agreed:

[Client's Name]
[Client's Title]
[Date]