

Consultancy Retainer Agreement

Date: [Insert Date]

[Consultant's Name]

[Consultant's Address]

[City, State, Zip]

[Client's Name]

[Client's Address]

[City, State, Zip]

Subject: Consultancy Retainer Agreement

Dear [Client's Name],

This Consultancy Retainer Agreement (the "Agreement") is made and entered into as of the date above between [Consultant's Name] ("Consultant") and [Client's Name] ("Client").

1. Services

The Consultant agrees to provide business strategy consulting services to the Client as outlined in Exhibit A attached hereto.

2. Term

This Agreement shall commence on [Start Date] and shall continue for a period of [Duration] unless terminated by either party in accordance with the terms herein.

3. Fees

The Client agrees to pay the Consultant a retainer fee of [Retainer Fee] per [Month/Quarter] for the Services provided.

4. Confidentiality

Both parties agree to maintain confidentiality regarding any proprietary information exchanged during the term of this Agreement.

5. Termination

Either party may terminate this Agreement by providing [Notice Period] written notice to the other party.

We look forward to working together to achieve [Client's Objectives]. Please indicate your acceptance of this Agreement by signing below.

Sincerely,

[Consultant's Name]

Accepted and Agreed:

[Client's Name]

Signature

Date: _____

Exhibit A: Scope of Services

[Detailed description of services to be provided]