

Consultancy Service Enhancement Notification

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to inform you of an enhancement to our consultancy services that will take effect on [Effective Date]. This change is part of our commitment to provide you with the highest level of service and support.

The enhancements include:

- [Detail 1 of the enhancement]
- [Detail 2 of the enhancement]
- [Detail 3 of the enhancement]

We believe these improvements will greatly benefit your organization by [explain benefits briefly].

If you have any questions or need further information, please do not hesitate to contact us at [Your Contact Information].

Thank you for your continued trust in our services.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]