

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm the execution of the Non-Disclosure Agreement (NDA) between [Your Company Name] and [Recipient Company Name], dated [Date of NDA Execution]. This agreement is designed to protect the confidential information shared between both parties.

We appreciate your cooperation and look forward to a successful partnership.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]