

Community Service Verification Letter

Date: _____

To Whom It May Concern,

This letter is to verify that **[Student's Full Name]** has successfully completed community service hours at **[Organization's Name]** during the period of **[Start Date]** to **[End Date]**.

During this time, **[He/She/They]** contributed a total of **[Number of Hours]** hours by participating in activities such as **[Brief Description of Activities]**. **[Student's First Name]** demonstrated responsibility, dedication, and a strong commitment to helping our community.

We greatly appreciate **[his/her/their]** efforts and contributions to our organization.

If you have any questions about this verification, please feel free to contact me at **[Your Contact Information]**.

Sincerely,

[Your Name]

[Your Position]

[Organization's Name]

[Organization's Address]

[Phone Number]

[Email Address]