

# Consultancy Invoice

**From:**

[Your Name]  
[Your Consultancy Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**To:**

[Client's Name]  
[Client's Company Name]  
[Client's Address]  
[City, State, Zip Code]

**Invoice Number:** [Invoice Number]

**Date:** [Invoice Date]

**Service Details**

Description	Hours	Rate	Total
[Consulting Service Description]	[Number of Hours]	[Hourly Rate]	[Total Amount]

**Payment Details**

**Total Due:** [Total Amount]

Please make payment to:

[Bank Name]  
[Account Number]  
[Sort Code]

Thank you for your business!

Sincerely,

[Your Name]  
[Your Consultancy Name]