

# Proposal Acceptance Notification

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, ZIP]

Dear [Recipient's Name],

We are pleased to inform you that your proposal titled "**[Proposal Title]**" has been accepted. We appreciate the time and effort you have put into this proposal and believe that it aligns well with our organizational goals.

As discussed, we would like to proceed with the next steps in this process. Please feel free to reach out if you have any questions or need further clarification regarding the upcoming phases.

Thank you once again for your submission and we look forward to a successful collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Email Address]

[Phone Number]