

Follow-Up Consultation Meeting Invitation

Dear [Recipient's Name],

I hope this message finds you well. Following our previous discussions regarding the service evaluation of [Service/Project Name], we would like to schedule a follow-up consultation meeting to review our findings and gather your valuable feedback.

Proposed Meeting Details:

- **Date:** [Proposed Date]
- **Time:** [Proposed Time]
- **Location:** [Meeting Location/Platform]

Please let us know your availability or suggest an alternative time that works better for you. Your input is crucial for enhancing our services and ensuring successful outcomes.

Thank you for your attention, and we look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]