

# Follow-Up Consultation Meeting Request

Dear [Recipient's Name],

I hope this message finds you well. I would like to follow up on our previous discussions regarding the objectives we set for our project.

To ensure that we are aligned and making progress, I propose we schedule a consultation meeting to review these objectives. I believe this will provide an excellent opportunity to assess our current status and address any questions or concerns that may have arisen.

Please let me know your availability for a meeting within the next week. I look forward to your response.

Thank you!

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]