

Follow-Up on Workshop Assessment

Dear [Participant's Name],

Thank you for attending the [Workshop Title] held on [Date]. We hope you found the session enriching and insightful.

To continually improve our workshops, we would appreciate your feedback on the following:

- What did you find most valuable in the workshop?
- Were there any areas that you think could be improved?
- Would you recommend this workshop to others? Why or why not?

Your insights are invaluable to us. Please reply to this email with your thoughts by [Response Deadline].

Thank you once again for your participation!

Best regards,

[Your Name]

[Your Job Title]

[Your Organization]

[Your Contact Information]