

# Dear [Participant's Name],

Thank you for attending our recent workshop on [Workshop Topic]! We hope you found it informative and engaging.

Your feedback is incredibly important to us. We would appreciate it if you could take a few minutes to share your thoughts and experiences regarding the workshop.

- What did you enjoy the most?
- Was there anything you felt could be improved?
- Any additional comments or suggestions?

Please reply to this email by [Feedback Deadline]. We truly value your input as it helps us enhance our future workshops.

Thank you once again for your participation!

Best regards,  
[Your Name]  
[Your Position]  
[Your Organization]