

IT Skills Development Scholarship Terms Clarification

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to inform you about the IT Skills Development Scholarship that you have been awarded. This letter aims to clarify the terms and conditions associated with the scholarship.

Scholarship Amount

The total scholarship amount awarded is [Insert Amount]. This amount will cover your tuition fees, as well as additional costs associated with the program.

Duration of Scholarship

The scholarship is valid for [Insert Duration], starting from [Insert Start Date] to [Insert End Date].

Eligibility Requirements

To maintain eligibility for the scholarship, you must:

- Maintain a minimum GPA of [Insert GPA].
- Complete all required courses within the specified timeframe.
- Participate in any mandatory workshops or training sessions.

Reporting and Accountability

You are required to submit progress reports every [Insert Frequency] to ensure compliance with the scholarship terms.

Contact Information

If you have any questions regarding the terms of your scholarship, please do not hesitate to contact us at [Insert Contact Information].

We wish you all the best in your studies and hope that this scholarship will greatly benefit your career in IT.

Sincerely,

[Your Name]

[Your Title]

[Scholarship Organization Name]

[Organization Address]