

# Scholarship Confirmation Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have been awarded the IT Skills Development Scholarship for the upcoming academic year. Your dedication and passion for the field of information technology have distinguished you as a deserving candidate.

This scholarship will cover [specific details about coverage, e.g., tuition fees, course materials, etc.], amounting to [insert dollar amount or percentage]. We encourage you to use this opportunity to further enhance your skills and knowledge in IT.

Please confirm your acceptance of this scholarship by [insert deadline]. Upon acceptance, further details regarding the disbursement of funds and any additional requirements will be provided.

Congratulations once again! If you have any questions or require additional information, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Title]

[Your Institution/Organization]

[Contact Information]