

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express our intention to lease technology infrastructure from [Recipient Company]. After reviewing our current needs and assessing the capabilities of your offerings, we believe that a partnership would be mutually beneficial.

We are interested in leasing the following technology infrastructure: [List specific technology or equipment]. Our intended lease term is [Insert Lease Term], starting from [Proposed Start Date].

We would appreciate the opportunity to discuss the terms of this lease arrangement and any other relevant details at your earliest convenience. Please let us know a suitable time for you to meet.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]