

IT Governance Framework

Stakeholder Engagement Strategy

Date: [Insert Date]

To: [Stakeholder Name]

From: [Your Name]

Subject: Stakeholder Engagement Strategy for IT Governance Framework

Dear [Stakeholder Name],

As part of our commitment to enhance the IT governance framework within our organization, we recognize the critical role stakeholders play in the successful implementation of our initiatives. This letter serves to outline our strategy for engaging stakeholders to ensure their voices and concerns are effectively integrated into the framework development process.

Objectives:

- To foster collaboration among stakeholders.
- To ensure transparency in decision making.
- To collect meaningful feedback that shapes the IT governance framework.

Engagement Activities:

1. Stakeholder Meetings: Regular meetings to discuss progress and gather insights.
2. Surveys and Questionnaires: Tools to collect input from a broad audience.
3. Workshops: Collaborative sessions to ideate and develop governance policies.

Your participation and contributions are invaluable to the success of this initiative. We encourage you to take an active role in the engagement activities. Please let us know your availability for an upcoming meeting scheduled on [Insert Date].

Thank you for your support and commitment to our IT governance journey.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]