

# Subject: Performance Measurement of IT Governance Framework

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. As part of our ongoing commitment to effective IT governance, we are pleased to present our performance measurement report for the IT Governance Framework for the fiscal year [Insert Year].

The key objectives of this framework include:

- Ensuring alignment of IT strategy with business goals.
- Managing IT resources efficiently.
- Mitigating risks associated with IT operations.
- Enhancing stakeholder value through effective IT processes.

Our evaluation methods include a combination of qualitative and quantitative metrics, as well as stakeholder feedback. The findings from this assessment indicate:

1. [Summary of finding 1]
2. [Summary of finding 2]
3. [Summary of finding 3]

We are committed to continuous improvement and welcome your feedback on the report. Should you have any questions or require further information, please do not hesitate to reach out.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]